

This Memorandum of Agreement ("Agreement" or "MOA") made this ____ of _____ is between THE UNIVERSITY OF CENTRAL MISSOURI, a public, four-year institution of higher education located in Warrensburg, Missouri (also referred to herein as "CENTRAL MISSOURI" or "UCM") and MOBERLY

data sharing mechanism at no cost to the student. Students will complete a FERPA waiver to allow sharing of information between institutions.

- d. Textbook information will be made available through the teaching institution.
- e. Students utilizing accessibility services must make those arrangements through both institutions. Accessibility services data cannot be shared between institutions.
- f. Students may receive tutoring services from either institution.
- g. MACC may teach concurrent enrollment general education courses on the UCM campus on a space available basis and subject to approval by the UCM Vice Provost for Academic Programs.

Obligations and responsibilities by individual administrative departments at UCM and MOBERLY AREA COMMUNITY COLLEGE:

A. ADMISSIONS:

- a. UCM and MOBERLY AREA COMMUNITY COLLEGE will identify students who are participating in the UCM/MACC Concurrent Enrollment Agreement in their institution's student information system for tracking purposes and to aid in the sharing of academic records at the end of each semester, including summer.
- b. Students seeking admission to the UCM/MACC concurrent enrollment agreement must submit a free UCM application for admission.
- c. Students seeking admission to the UCM/MACC concurrent enrollment agreement must apply to MOBERLY AREA COMMUNITY COLLEGE as an associate degree seeking student and enroll at MOBERLY AREA COMMUNITY COLLEGE through standard procedures.
- d. Each institution will expeditiously review concurrent applications and transcripts received from students who have applied for admission under the concurrent enrollment program within five business days.
- e. Each institution will communicate its admissions decision for each student who has applied for admission under the concurrent enrollment program and will notify the other institution of that decision.
- f. Students applying to MOBERLY AREA COMMUNITY COLLEGE and wishing to participate in the UCM/MACC concurrent enrollment agreement must meet MACC's admission requirements.
- g. Admission to certain UCM academic programs may include additional admission requirements which are noted in the UCM Undergraduate Catalog.
- h. After acceptance as a concurrently enrolled student, the student must continue to meet all enrollment requirements for both institutions to retain his or her eligibility to participate in the program. Students losing eligibility to participate in the UCM/MACC concurrent enrollment agreement may continue at MOBERLY AREA COMMUNITY COLLEGE at the discretion of that institution and apply later for transfer admission to UCM.
- i. Students earning transfer credit through a third-party institution must provide an official transcript to MOBERLY AREA COMMUNITY COLLEGE for the credit to be reviewed and applied to their degree in accordance with institutional accreditation policies.

- j. Students who participate in this collaboration are encouraged to attend a new student orientation at UCM and any orientation offered through MOBERLY AREA COMMUNITY COLLEGE.

course.

- d. MOBERLY AREA COMMUNITY COLLEGE students enrolled in the concurrent enrollment program will be given first day priority registration.
- e. Students are encouraged to meet at least once each semester with UCM and MOBERLY AREA COMMUNITY COLLEGE academic advisors to determine appropriate course enrollment for each academic semester at both institutions.

E. MARKETING AND CO-BRANDING:

- a. MOBERLY AREA COMMUNITY COLLEGE and UCM agree that joint marketing of the UCM/MACC concurrent enrollment agreement is critical for the success of the program and will strive to work collaboratively to achieve this objective.
- b. MOBERLY AREA COMMUNITY COLLEGE and UCM will publicize the opportunity provided to students including describing the concurrent enrollment program in catalogs, web sites, emails, and other appropriate venues.
- c. Any use of marks, names, and logos of either institution shall be approved by each institution.
- d. All media placements external to those owned by the institutions are subject to approval by both institutions, such as promotional plans, advertising, and marketing materials regarding this concurrent enrollment agreement.
- e. UCM and MOBERLY AREA COMMUNITY COLLEGE will provide information regarding the concurrent enrollment program to each student who indicates an interest in attending the other by providing printed informational materials or by referring the students to the website and the online application.
- f. UCM and MOBERLY AREA COMMUNITY COLLEGE will jointly create a brochure to be shared with students which both publicizes and articulates program requirements and obligations within.

F. FINANCIAL AID:

- a. Both UCM and MOBERLY AREA COMMUNITY COLLEGE commit to clearly communicate via official communications channels (e.g. campus email) to all students participating in the UCM/MACC concurrent enrollment agreement that the "home school" awarding aid to them is responsible for ALL aid including federal, state, and institutional. There will be no "mixing" of aid between MOBERLY AREA COMMUNITY COLLEGE and UCM to prevent any instances of "double-dipping" of aid between schools. For example, no UCM transfer scholarships will be awarded to MOBERLY AREA COMMUNITY COLLEGE students while they are participating in the UCM/MACC concurrent enrollment agreement. As we are encouraging the student to complete the associate degree first, the orderly transition of aid between MOBERLY AREA COMMUNITY COLLEGE and UCM can occur once the student has completed their associate degree and is ready to start the UCM bachelor's degree at which time UCM would become the "home institution" and award all aid to the student.
- b. UCM commits to a \$1,500 renewable stackable scholarship for all students who meet the following qualifications: (a) successfully matriculate into the UCM/MACC concurrent enrollment agreement, (b) graduate with an associate degree and, (c) matriculates successfully and seamlessly into a bachelor's degree granting program at UCM. This scholarship can be "stacked" on any other scholarship (private or institutional) or grant the

student receives. Students participating in this concurrent enrollment agreement are eligible to receive the UCM merit-based transfer scholarships.

- d. Provide UCM/MACC concurrent enrollment agreement participants in MOBERLY AREA COMMUNITY COLLEGE identification (ID) and full access to all MOBERLY AREA COMMUNITY COLLEGE programs and services.
- e. Communicate with UCM regarding student program application, program status, course enrollment, course completion, academic standing, grade point averages, continued eligibility, and student conduct matters.
- f. Provide opportunities for UCM contact person(s) and/or staff to meet with UCM/MACC concurrent enrollment agreement students onsite to discuss transfer requirements prior to each enrollment period.
- g. Discontinue a student's participation in this program if a student is dismissed from either MOBERLY AREA COMMUNITY COLLEGE or UCM, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations. Note that dismissal at MOBERLY AREA COMMUNITY COLLEGE from the UCM/MACC concurrent enrollment agreement or MOBERLY AREA COMMUNITY COLLEGE itself for academic or disciplinary reasons does not exempt the student from their financial obligations at both MOBERLY AREA COMMUNITY COLLEGE and UCM.
- h. Complete official transcript exchange for students in this program at the completion of the term once grades are final at MOBERLY AREA COMMUNITY COLLEGE at no charge to the student. This process can be initiated through a transcript release form (signed by both institutions) which guarantees that each school will send a transcript each semester at no charge to the student.
- i. Send a bill for MOBERLY AREA COMMUNITY COLLEGE charges directly to the student's permanent home address (this will be done by MOBERLY AREA COMMUNITY COLLEGE Business Office). Students also receive a statement of charges upon enrollment each semester.
- j. Be authorized to bill and collect all MOBERLY AREA COMMUNITY COLLEGE fees and tuition according to MOBERLY AREA COMMUNITY COLLEGE rates and policies.

I. In support of the UCM/MACC concurrent enrollment agreement, UCM will:

- a. Identify and support a program contact person/advisor for the UCM/MACC concurrent enrollment agreement.
- b. Communicate with MOBERLY AREA COMMUNITY COLLEGE regarding student program application, program status, course enrollment, course completion, academic standing, and grade point averages.
- c. Participate in a financial aid consortium agreement with UCM for students in the UCM/MACC concurrent enrollment agreement.
- d. Discontinue a student's participation in this program if a student is dismissed from UCM, fails to meet continued eligibility guidelines, or fails to fulfill financial obligations.
- e. Complete official transcript exchange for students in this program at the completion of the term at no charge to the student.
- f. Students will receive a monthly email notification about their UCM billing statement. They will need to login to MyCentral to view it.
- g. Be authorized to bill and collect all UCM fees and tuition according to UCM rates and policies.

unlawful. the remaining provisions of this agreement shall be valid unless the court finds the valid provisions of this agreement are so essentially and inseparably connected with and so dependent upon the invalid provisions that it cannot be presumed that the parties to this agreement could have included the valid provisions without invalid provisions; or unless the court finds that the valid provisions, standing alone, are incapable of being performed in accordance with the intentions of the parties.

- j. The waiver by either party of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this agreement can be waived except by the written consent of the other party, and forbearance or indulgence by either party in any regard whatsoever shall not